

Site Handover Check List – Land Only

Preconstruction

Site: _____

Date: _____

Address: _____

Contractor: _____

Required before building commencement:

- | | |
|--|--------------------------|
| 1. Contractors protocol review. | <input type="checkbox"/> |
| 2. Site beacons clearly marked by land surveyor. | <input type="checkbox"/> |
| 3. Benchmark _____ | |
| 4. Signed land surveyors diagram submitted. | <input type="checkbox"/> |
| 5. Approved plans received (SALTA DRC, Municipal and NHBRC enrolment). | <input type="checkbox"/> |
| 6. Storm water management plan. | <input type="checkbox"/> |
| 7. Letter of appointment of principle agent | <input type="checkbox"/> |
| Company: _____ | |
| Contact Person: _____ | |
| Contact Details: _____ | |

Confirmation of Deposits / Levies Received:

- | | |
|---|--------------------------|
| 1. Damages Deposit R50 000.00 non-interest bearing refundable. (CP – Clause 2.5 & 28.2) | <input type="checkbox"/> |
| 2. Purchaser Public Liability Assurance for R10 000 000 (Details of cover required) (CP – Clause 18.1) | <input type="checkbox"/> |
| 3. R4000.00 non-refundable road maintenance levy per 300m ² and increases by R650/50m ² greater than 300m ² – (CP – Clause 28.1) R _____ | <input type="checkbox"/> |
| 4. Electrical Connection Fee – Single Phase R15 000.00 (CP – Clause 33.1) | <input type="checkbox"/> |
| Three Phase R25 000.00 (CP – Clause 33.1) | <input type="checkbox"/> |
| 5. Levy Clearance (MA levies, DRC fee's) | <input type="checkbox"/> |

Client: _____

SALTA DRC: _____

Name & Surname: _____

Name & Surname: _____

Principle Agent: _____

Name & Surname: _____

Site Handover Check List – Land Only Preconstruction

Site Handover Check List – Land Only Post Construction

Site: _____

Date _____

Address: _____

Contractor: _____

Required for completion of build:

1. Site & verge restoration completed:

2. Quality assessment completed:

3. SALTA DRC inspection completed:

4. Occupation Certificate:

5. Structural Engineers Certificate:

6. Council Approved Deviation Plans:

7. Soil Poisoning Certificate:

8. Electrical Compliance Certificate:

9. Gas Compliance Certificate:

10. Plumbing Certificate:

11. Energy/XA Form 4

12. Proof of home insurance for home (replacement value of home, not contents):

13. Levy Clearance (MA levies, DRC Fee's)

Client: _____

SALTA DRC: _____

Name & Surname: _____

Name & Surname: _____

Principle Agent: _____

Name & Surname: _____